

b.t.elements

P: 626.792.0056 • F: 626.792.4728
BUSINESS HOURS ::: M-F 10AM-5PM PST

MAIL TO:
145 WAVERLY DRIVE
PASADENA, CA 91105
WWW.BTELEMENTS.COM

PACKAGING ALBUM: favors boxes, ribbon & labels
Fax Completed Order Form to: 626.792.4728

One proof will be sent when ordering custom labels
() EMAIL ME A PDF () FAX ME A HARD COPY
() NO PROOF NEEDED
If NO box is checked NO proof will be sent

() Visa () MasterCard () TERMS - NET 30

_____/_____
Mo. Yr.

Your PO# _____

Today's Date _____

Company Name _____

Phone / Fax _____

Contact Name _____

Email Address _____

Shipping Address _____

City / State / Zip _____

Date items are need _____ Shipping method () ground (4-7 business days) () 2-day () overnight
() please drop ship (add \$3.00) - PHONE NUMBER FOR DROP SHIP LOCATION _____

Favor Box Style: _____ qty (available in sets of 20) () No boxes	
Box Color: _____	
Label Style: _____ input qty only if you are ording labels only () No labels	
Line 1:	font: _____ color: _____
Line 2:	font: _____ color: _____
Line 3:	font: _____ color: _____
Line 4:	font: _____ color: _____
Line 5:	font: _____ color: _____
Line 6:	font: _____ color: _____
Line 7:	font: _____ color: _____
Line 8:	font: _____ color: _____
border () solid line () dotted line ink color: _____ () no border	
hole punch: () left corner () center () none	label color: () white label () ivory label
() adhesive label (add \$2.00 per set) () non-adhesive label	
Pre-cut Ribbon Color: _____ () 5/8 satin () 1/4 satin () No ribbon	
I would prefer ribbon by the spool (100yds) () 5/8 satin () 1/4 satin Color: _____ Number of spools: _____	
Special Instructions: 	

* If a cancellation is necessary after your order has been placed a \$25.00 cancellation fee will be applied.